

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

August 31, 1999

FROM: KEVIN G. THOMAS, Director
Department of Community and Cultural Resources – Museums Division

SUBJECT: RECLASSIFICATION ACTIONS

RECOMMENDATION:

1. Establish the following classification and approve indicated salary as a Minute Order Amendment to the Salary Ordinance: Museum Exhibits Specialist, Professional Unit, R50.
2. Approve reclassification of position #03901 from Museum Artist, Professional Unit, R43 to Museum Exhibits Specialist, Professional Unit, R50.

BACKGROUND INFORMATION: The Human Resources Department has recently completed a classification study of the Museum Artist position. The study was prompted by the Museums Division assuming responsibility for special exhibits. In the past, these special exhibits were an obligation of the San Bernardino County Museum Association, a non-profit organization. As a result of the transfer of special exhibit responsibilities from the Association to the County, the Museum Artist has taken on additional duties. This position is now responsible for the management of all Museum special exhibits. These exhibits are necessary for the enhancement of Museum revenues. Based on the results of this study, the Human Resources Department recommends reclassification of the Museum Artist position to a Museum Exhibits Specialist.

FSLA Status of new classification: Exempt.

REVIEW BY OTHERS: The proposed action has been reviewed by the Human Resources Department.

FINANCIAL IMPACT: Approval of this item will result in approximately an additional \$7,000 annually in salary and benefit expense. Appropriations for this new classification were included in the Department's FY 99/00 budget.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Paul Oles, 307-0748

Record of Action of the Board of Supervisors